U.S. MISSION, PAKISTAN - CONSULATE GENERAL KARACHI VACANCY ANNOUNCEMENT NUMBER: 13-51

OPEN TO: All Interested Candidates OPENING DATE: March 14, 2013 POSITION: Electrical Engineer, FSN-10, FP-5* CLOSING DATE: March 27, 2013

POSITION NO: K-52195

WORK HOURS: Full-time; 40 hours/week

SALARY: *Not-Ordinarily Resident: US\$56,323 p.a. (Starting salary)

(Position Grade: FP-5 to be confirmed by Washington)

*Ordinarily Resident: FSN-10, Rs.2,121,152 p.a. (Starting salary)

(Position Grade FSN-10)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Consulate General in Karachi is seeking an individual for the position of Electrical Engineer in the Facilities Management Section.

BASIC FUNCTION OF POSITION:

Incumbent under the supervision of the Facilities Manager will be responsible for maintaining the U.S. Consulate's Electrical Power Distribution Systems, voltage regulators, transformers, switchgear, automatic transfer switches, variable frequency drive units and uninterruptible power supply systems. Responsibilities also include supervision of electrical maintenance staff that maintains all the electrical equipment and systems throughout the Consulate's buildings and grounds.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- <u>1. EDUCATION</u>: Completion of university degree (16 years of education) in Electrical Engineering from an accredited university is required.
- <u>2. EXPERIENCE</u>: Five years of experience as an electrical engineer is required. This experience should be including two years of supervisory experience in maintenance or construction field.
- <u>3. LANGUAGE</u>: Level IV (Fluent) Speaking/Reading/Writing of English and Urdu are required. Language skills may be tested.
- 4. KNOWLEDGE: Incumbent must be familiar with construction and maintenance fields.
- <u>5. ABILITIES & SKILLS</u>: Incumbent must have an engineering license.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- 1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
- 2. Current employees serving a probationary period are not eligible to apply.
- 3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
- 4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement.
- 5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply for **six months** from the effective date of the reassignment/promotion.
- 6. Current employees who have received any job-related training are not eligible to apply in another section/agency for **six months** from the effective date of the training.
- 7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section.
- 8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

TO APPLY:

Interested applicants must submit their completed <u>DS-174</u> (Application for Employment as LE Staff) by e-mail submission only at <u>PakJobs@state.gov</u>. The Vacancy Announcement Number (e.g. 13-51) must be mentioned in the subject line of the email.

Incomplete applications or submissions received after the closing date will not be considered. Please do not attach any documents at this stage; you will be informed when your documents are required. Only those candidates meeting all the requirements will be contacted for a test/interview. To review all advertised positions, please visit Embassy website http://islamabad.usembassy.gov/employment_opportunities.html.

DEFINITIONS:

- 1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
- 2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFMs (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: March 27, 2013

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.